



## Accessing Home Base: Parents



# CCS Parent Portal

cumberland.powerschool.com/public

A screenshot of the PowerSchool Parent Sign In and Create Account page. The page has a light gray background. At the top, the "PowerSchool" logo is displayed in a dark blue font. Below the logo, there are two main sections. The first section is titled "Parent Sign In" and contains two input fields: "Username" and "Password". Below these fields is a link that says "Having trouble signing in?". To the right of the "Password" field is a blue "Sign In" button. The second section is titled "Create an Account" and contains a paragraph of text: "Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)". Below this text is a blue "Create Account" button. At the bottom of the page, there is a small copyright notice: "Copyright © 2005 - 2013 Pearson Education, Inc., or its affiliate(s). All rights reserved." and a small Facebook icon.

- **The Home Base URL is specific to your district.**
- **A Home Base Parent Portal Account allows you access to view the information for one or more students with a single sign on.**
- **You can also manage your personal account preferences.**



# CCS Parent Portal

cumberland.powerschool.com/public

A screenshot of the CCS Parent Portal sign-in page. The page features the HOME BASE logo at the top. Below the logo is a "Sign In" section with a language dropdown menu set to "English", and input fields for "Username" and "Password". A "Sign In" button is located below the password field. Below the sign-in section is a "Create an Account" section, which is circled in red. This section contains text explaining the benefits of a parent account and a "Create Account" button. At the bottom of the page, there is a copyright notice: "Copyright 2005 - 2013 Pearson Education, Inc. or its affiliate(s). All rights reserved." and a small icon.

- It is necessary to create an account.



# Creating a Parent Account

**First Name-** Enter your first name

**Last Name-** Enter your last name

**Email-** Enter your email address

**Desired Username-** Enter the username that you would like to use

**Password-** Set your own password (must be 8 characters)

**Re-enter Password**

Link Students (Access Id and Password from the letter you received from your child's school)

**Student Name-** Enter your child's first and last name

**Access ID-** Enter Access ID found in the letter

**Access Password-** Enter Access Password found in the letter

**Relationship-** Select your "relationship" to your child

**PowerSchool**

**Create Parent Account**

First Name

Last Name

Email

Desired Username

Password

Re-enter Password

Password must:  
•Be at least 8 characters long

**Link Students to Account**

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

	Student Name	Access ID	Access Password	Relationship
1.	<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="button" value="v"/>
2.	<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="button" value="v"/>
3.	<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="button" value="v"/>
4.	<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="button" value="v"/>
5.	<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="button" value="v"/>
6.	<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="button" value="v"/>
7.	<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="button" value="v"/>

Click ENTER when completed 

Congratulations! You have successfully setup your account. You can now login and begin using the Parent Portal.

## CCS Parent Portal

cumberland.powerschool.com/public



### Parent Sign In

Username

Password

[Having trouble signing in?](#)

Sign In

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- The Home Base URL is specific to your district.
- Once you log in, you are in Home Base and have access to the entire suite of tools available to you.

# Student Information System Landing Page

## Main Menu










The main menu consists of several icons within the navigation bar and includes links to the following features:

FIELD	DESCRIPTION
 Grades and Attendance	Click to view student grades and attendance for the current term. For more information, see <a href="#">Grades and Attendance</a> .
 Grades History	Click to view student grades for the previous term. For more information, see <a href="#">Grades History</a> .
 Attendance History	Click to view attendance history for the current term. For more information, see <a href="#">Attendance History</a> .
 Email Notification	Click to set the e-mail notifications you wish to receive on a regular basis. For more information, see <a href="#">Email Notifications</a> .
 Teacher Comments	Click to view any teacher comments. For more information, see <a href="#">Teacher Comments</a> .
 School Bulletin	Click to view school announcements. Each school may use this feature differently.
 Class Registration	Click to view class registration information. This feature will not be available in 2013-14.
 My Calendars	Click to subscribe to class calendars or school calendars. Each school may use this feature differently.
 Account Preferences	Use this feature to update account information and add/delete student associations. For more information, see <a href="#">Account Preferences</a> .
	Additional options may be added as needed.

Welcome, [Name] | [Help](#) | [Sign Out](#)

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**Navigation**

-  Grades and Attendance
-  Test Results
-  Grade History
-  Attendance History
-  School Bulletin
-  Class Registration
-  Balance
-  My Calendars
-  School Information

Grades and Attendance: **Alvarez, Jose**

Exp	Attendance By Class																		
	Last Week					This Week					Course	Q1	Q2	S1	Absences	Tardies			
	M	T	W	H	F	M	T	W	H	F									
1(A-B)											Geometry * Felder, Joyce	B-	B	B-	80	84	82	0	0
1(A)											English Language Arts * Cai, Gerald F	B+	A-	A-	88	93	92	0	0
1(B)											Mathematics * McClain, Lindsey	A	B	B	100	85	86	0	0
2(A)											Creative Writing * Hafenstein, Brian P	B	A-	B+	86	90	87	0	0
2(A)											Science * Daibert, Steven L	A-	A	A	90	100	99	0	0
2(B)											Painting * Terry, Greg C	C	B+	B	75	88	86	2	0
2(B)											Biology * Higgins, Chris T	D	C	C-	65	75	72	0	0
2(A)											Sociology * Raymond, Jay Q	D	D	D	86	86	86	0	0
3(A)											American History * Roux, Mark V	B	C-	C+	83	70	77	0	0
3(B)											Spanish 1 * Buccino, Joe M	B-	C-	C	80	70	75	0	0
2(B)											Humanities * Hill, Gud H	C	B	C	74	85	76	0	0
4(A)											Swimming * Moore, Tim T	B-	C	C+	82	75	79	0	0
4(A)											Integrated Math 1 * Samuels, Jeffrey	A-	B-	B+	90	80	89	0	0
4(B)											Basic Art * Siegel, Tom	A	C+	B+	100	79	89	0	0
4(B)											Algebra 1 * Orsted, Brian	B-	A-	B	80	90	86	0	0
<b>Attendance Totals</b>														<b>2</b>	<b>0</b>				

Current Simple GPA (S1): 2.76  
[Show dropped classes also](#)

	Attendance By Day													
	Last Week					This Week					S1	Absences YTD	S1	Tardies YTD
	M	T	W	H	F	M	T	W	H	F				
											0	0	0	1
<b>Attendance Totals</b>											<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>

**Legend**

Attendance Codes: Blank=Present | T=Tardy | L=Late | T10=Tardy > 10 Min | S=S Present | UT=Unexcused Tardy | TE=Excused Tardy | IS=In School Suspension | F=Field Trip | A=Absent | UA=Unexcused Absence | L=Illness | P=Parent Excused | S=School Excused | O=Out of School Suspension | H=Homebound/Hospitalized | R=Religious Holiday | V=Vacation | X=Shipping | XCURR=Extra-Curricular Event | Citizenship Codes: H=Honorable | S=Satisfactory | N=Needs to improve | U=Unsatisfactory

# Overview of Home Base Parent Portal Functionality

The logo for Home Base, featuring the words "HOME BASE" in white capital letters on a blue background with a mouse cursor arrow pointing to the letter "E".

## ATTENDANCE AND GRADES

- The first thing you will see upon logging-in to our system is the “Attendance and Grades” at-a-glance page. This provides easy access to recent grades, and classroom attendance. The “current” grade, or standing in the class, are listed under the appropriate semester (S1=semester 1), and clicking on this link will bring up a detail page for grades in that class. Clicking on the teacher name will activate a link so you can easily e-mail the teacher.
- Along the side of the page are icons to lead you to different areas of the Parent Access.

## ATTENDANCE DETAIL

- The detail for attendance will show a reasonable span of time around the current date. You will be able to see absences, tardies and other codes. A clear space indicates the student was present.
- A legend for this screen is available at the bottom of the page.



# Overview of Home Base Parent Portal Functionality



## CLASS SCORE DETAIL

- If you click on the score for a class, you will then see the *Class Score Detail* screen, outlining assignments. Different teachers will provide different levels of detail for each assignment and category.

## TEACHER COMMENTS

- The *Teacher Comments* screen provides information via each teacher and course. Teachers have the optional ability to provide a comment, but comments will most likely be added at interim and at the end of marking periods. If a teacher does have a comment for your child, it can be accessed by clicking the “Teacher Comments” icon on the toolbar within the Parent Access.

## E-MAIL NOTIFICATION

- You can ask PowerSchool to send you periodic e-mail detailing information about your child’s progress in school.
- This screen requests what you want to know in each e-mail, and how frequently you wish to receive the e-mails. The frequency of when you receive e-mails is up to you. If you ever need to change the address where e-mails are sent, you can change it from this screen at a future date.





For more information about the Home Base Parent Portal,  
please visit

[www.homebaseportal.ccs.k12.nc.us](http://www.homebaseportal.ccs.k12.nc.us)